



## Scope and Sequence January-December



<u>Month</u>	<u>Monthly Topic</u>	<u>Goals</u>	<u>Webinar</u>	<u>Reading Assignments</u>	<u>Project</u>	<u>Assignment Due Date</u>
Month 1 January	<b>Foundations of Children's Ministry:</b> Reformed and Covenantal Theology	<ul style="list-style-type: none"> <li>Examine your existing ministry considering Reformed and Covenantal Theology</li> <li>Write a Philosophy of Children's Ministry Statement which aligns with your Church's Ministry Statement</li> </ul>	<b>Faculty</b> Sue Jakes	<ul style="list-style-type: none"> <li><i>CM 101: Chapter 8</i></li> <li><i>Heirs of the Covenant</i> by Susan Hunt</li> <li><i>Several Philosophy of Ministry statements</i></li> </ul>	<ul style="list-style-type: none"> <li>Interview your church's pastor or an elder and write down your church's vision statement.</li> <li>Write a philosophy of Children's Ministry for your church. Create a vision statement for the children's ministry that works with your church's larger vision statement. This may be adapted during the next few months as you read and study.</li> <li>One page reading reflection paper</li> </ul>	January 31 <sup>st</sup> , 2023



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<b>Month 2</b> February	<b>Recruiting your Team From the Top Down:</b> Volunteer Recruitment and Training	<ul style="list-style-type: none"><li>• Understand why you need a team</li><li>• Understand how to cast a vision for children's ministry that invites volunteers to partner with the church and parents to invest in children</li><li>• Understand practical techniques to recruit and train leaders</li></ul>	<b>Faculty:</b> Bethany Belue	<ul style="list-style-type: none"><li>• <i>CM 101</i> : Chapter 3</li><li>• <i>Children's Ministry in a New Reality</i> by George Barna</li></ul>	<ul style="list-style-type: none"><li>• Plan and outline a training session for your volunteers</li><li>• One page reading reflection paper</li></ul>	February 28 <sup>th</sup> , 2023
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<p><b>Month 3</b> March</p>	<p><b>Leadership Development:</b> Yourself and others</p>	<ul style="list-style-type: none"> <li>• Understand your own strengths and weaknesses as a leader and those of the people on your team</li> <li>• Understand Emotional Intelligence and the importance of it in ministry</li> <li>• Understand how to effectively work alongside the leadership of your church including staff, elders &amp; parent leaders</li> </ul>	<p><b>Faculty:</b> Stephen Estock</p>	<ul style="list-style-type: none"> <li>• <i>CM 101</i> : Chapter 9</li> <li>• <i>The Politics of Ministry: Navigating Power Dynamics and Negotiating Interests</i> by Bob Burns, Tasha D. Chapman, and Donald C. Guthrie (Chapters 1-4 required)</li> <li>• <i>Life Giving Leadership</i> by Karen Hodge and Susan Hunt</li> <li>• <i>Articles and Readings on Leadership</i></li> </ul>	<ul style="list-style-type: none"> <li>• Complete the developmental project, including leadership style assessment</li> <li>• Round table cohort discussion (@LTR)</li> <li>• Case studies group project with Cohort (@LTR)</li> <li>• One page reading reflection paper</li> </ul>	<p>March 31<sup>st</sup>, 2023</p>
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<p><b>Month 4</b> April</p>	<p><b>Child Development and Learning Styles:</b> Engaging Children at Different Levels</p>	<ul style="list-style-type: none"><li>• Understand how age and stage affects discipleship</li><li>• Understand how to communicate the Gospel to different learning styles and developmental ages</li></ul>	<p><b>Faculty:</b> B.A. Snider</p>	<ul style="list-style-type: none"><li>• <i>The Way they Learn</i> by Cynthia Tobias</li><li>• <i>CM 101: Chapter 2</i></li></ul>	<ul style="list-style-type: none"><li>• Outline big picture goals and objectives for each class/grade in your ministry that is developmentally appropriate. Put in <u>one</u> of the following forms to make available for communication to parents and teachers:<ul style="list-style-type: none"><li>○ Write Paper</li><li>○ Make 8-10 minute video (can be made with your phone)</li><li>○ Make a graph to visually show your goals and objectives</li><li>○ Design a PowerPoint presentation to show your goals and objectives</li></ul></li><li>• One-page reading reflection paper</li></ul>	<p>April 30<sup>th</sup>, 2023</p>
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<p><b>Month 5</b> May</p>	<p><b>Choosing and Developing Curriculum:</b> The Importance and How To's of Choosing, Developing, and Teaching Curriculum</p>	<ul style="list-style-type: none"> <li>• To learn how to evaluate curriculum according to your church's specific needs and context that fit your ministry's vision, philosophy, and theology</li> <li>• To begin to understand how to adapt curriculum to fit ministry context</li> <li>• To learn the principles of developing courses within an overall curriculum</li> <li>• To learn how to craft lesson questions that point children to Jesus</li> </ul>	<p><b>Faculty:</b> Dana Russell</p>	<ul style="list-style-type: none"> <li>• <i>CM 101: Chapter 4 and 5</i></li> <li>• <i>Show Them Jesus</i> by Jack Klumpenhouwer</li> </ul>	<p>Review at least <u>three</u> curricula of your own choosing (based on your own church's curriculum needs):</p> <ul style="list-style-type: none"> <li>• Explain why you chose each one and for what context</li> <li>• Evaluate each using the provided Curriculum Evaluation Guide</li> <li>• Summarize the overall strengths and weakness of each curriculum</li> </ul> <ul style="list-style-type: none"> <li>• One-page reading reflection paper</li> </ul>	<p>May 31<sup>st</sup>, 2023</p>
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<p><b>Month 6</b> June</p>	<p><b>Nursery:</b> Caring for the Littles</p>	<ul style="list-style-type: none"><li>To develop or evaluate the nursery of the church so that it provides a safe and warm learning environment to our smallest children as we share the gospel with them</li></ul>	<p><b>Faculty:</b> Sherry Kendrick</p>	<ul style="list-style-type: none"><li><i>Why Do We Baptize Infants?</i> by Bryan Chapell</li></ul>	<ul style="list-style-type: none"><li>In two to three paragraphs describe the strengths and weaknesses of your nursery. Then from the checklist provided, pick 3 things you need to do to improve your nursery or nursery polices. Complete or show adequate progress toward completion of those three things as your assignment for this module. Send written examples of your completed work. You cannot use something you already have in place.</li><li>One-page reading reflection paper</li></ul>	<p>June 30<sup>th</sup>, 2023</p>
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<p><b>Month 7</b> July</p>	<p><b>Policies and Procedures:</b> Protecting and Serving Your Families, Volunteers, and Staff</p>	<ul style="list-style-type: none"><li>• Understand what policies are important to have defined for your church</li><li>• Understand how to write and put together a policies and procedures handbook</li><li>• Understand how to equip parents and church members to follow procedures that protect kids &amp; volunteers</li></ul>	<p><b>Faculty:</b> Katie Flores</p>	<ul style="list-style-type: none"><li>• <i>CM 101 (Chapter 6: Lesson 12)</i></li><li>• <i>Child Safeguarding Guide</i> by Basyle Tchividjian</li><li>• Read over example policy and procedure handbooks</li></ul>	<ul style="list-style-type: none"><li>• Create or update your policy and procedure handbook</li><li>• One-page reading reflection paper</li></ul>	<p>July 31<sup>st</sup>, 2023</p>
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<b>Month 8</b> August	<b>Worship Training:</b> Equipping Parents and Training Children for Worship	<ul style="list-style-type: none"><li>• Understand the importance and process of equipping parents to train their children for worship</li></ul>	<b>Faculty:</b> Laney Stayton	<ul style="list-style-type: none"><li>• <i>CM 101</i> : Chapter 7</li><li>• <i>Let the Children Worship</i> by Jason Heloppulus</li><li>• <i>A Neglected Grace</i> by Jason Heloppulus</li></ul>	<ul style="list-style-type: none"><li>• Design a children's worship bulletin that will align with your church's bulletin.</li><li>• Develop outline of a parenting class to teach parents how to train their children in worship.</li><li>• One-page reflection paper</li></ul>	August 31 <sup>st</sup> , 2023
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<p><b>Month 9</b> September</p>	<p><b>Coming Alongside Parents:</b> Church and Family Connection</p>	<ul style="list-style-type: none"> <li>• Understand how to evaluate your current ministry to identify and/or create practical application of Sunday morning content for families during the week</li> <li>• Be able to consider the needs of the families involved the ministry and identify or create practical means of supporting and meeting those needs</li> <li>• Develop means to communicate with church leadership concerning the needs of families</li> </ul>	<p><b>Faculty:</b> Lisa Updike</p>	<ul style="list-style-type: none"> <li>• <i>CM 101</i> : Chapter 1</li> <li>• Parenting toolbox on portal</li> </ul>	<p>Answer in bullet form: As you think about the families in your church...</p> <ul style="list-style-type: none"> <li>• Identify the broad needs of your families as you think about your demographic</li> <li>• List some strategies to help meet these needs.</li> <li>• Identify 2-3 specific families who need care right now</li> <li>• For each of the areas above, how can you partner with church leadership (staff, elders, deacons) in meeting the needs above?</li> <li>• One-page reading reflection paper</li> </ul>	<p>September 30<sup>th</sup>, 2023</p>
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<b>Month 10</b> October	<b>Special Needs Ministry:</b> Starting and implementing a ministry that serves those touched by disability and their Families	<ul style="list-style-type: none"><li>Understand the vision for these events, and how they support and enhance the church's vision</li></ul>	<b>Faculty:</b> John Kwasny	<ul style="list-style-type: none"><li><i>CM 101: Chapter 6</i></li><li><i>Same Lake Different Boat</i> by Stephanie Hubach</li></ul>	<ul style="list-style-type: none"><li>Identify 3-5 strategies your church could implement to serve those with special needs in your church</li><li>One-page reading reflection paper</li></ul>	October 31 <sup>st</sup> , 2023
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<b>Month 11</b> November	<b>Special Events:</b> Developing, Planning, Organizing, and Maintaining Events: VBS, Outreach, and Holiday Events.	<ul style="list-style-type: none"><li>• Understand the vision for these events, and how they support and enhance the church's vision</li><li>• Develop the strategy for doing events from A to Z—understanding the importance of mapping out details to plan an event for church and families</li><li>• Understand how to evaluate events afterwards, and develop plans for improvement for next time</li></ul>	<b>Faculty:</b> Joseph Parker	NO assigned reading.	<ul style="list-style-type: none"><li>• Special Events Preparation Paper</li><li>• Begin working on final paper. (Due January 15<sup>th</sup>)</li></ul>	November 30 <sup>th</sup> , 2023
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<p><b>Month 12</b> December</p>	<p><b>Families on Mission:</b> Training for Service and Outreach</p>	<ul style="list-style-type: none"><li>• Understand the importance of teaching service to children of all ages</li><li>• Understand different ways to equip parents for leading their families in service</li><li>• Understand options for incorporating missions and outreach into your children's ministry</li><li>• Wrap up year of certification</li></ul>	<p><b>Faculty:</b> Jimmy Brock</p>	<p>NO assigned reading.</p>	<ul style="list-style-type: none"><li>• Plan a service project or missions event that engages and equips parents to serve with their children using your special event guidelines</li><li>• Continue working on final paper (due January 15<sup>th</sup>)</li></ul>	<p>December 15<sup>th</sup>, 2023</p>
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