



Scope and Sequence January-December



<u>Month</u>	<u>Monthly Topic</u>	<u>Goals</u>	<u>Webinar</u>	<u>Reading Assignments</u>	<u>Project</u>	<u>Assignment Due Date</u>
Month 1 January	Foundations of Children's Ministry: Reformed and Covenantal Theology	<ul style="list-style-type: none"> • Examine your existing ministry considering Reformed and Covenantal Theology • Write a Philosophy of Children's Ministry Statement which aligns with your Church's Ministry Statement 	Faculty Jeanette Simpson	<ul style="list-style-type: none"> • <i>CM 101: Chapter 8</i> • <i>Heirs of the Covenant</i> by Susan Hunt • <i>Several Philosophy of Ministry statements</i> 	<ul style="list-style-type: none"> • Interview your church's pastor or an elder and write down your church's vision statement. • Write a philosophy of Children's Ministry for your church. Create a vision statement for the children's ministry that works with your church's larger vision statement. This may be adapted during the next few months as you read and study. • One page reading reflection paper 	January 31 st , 2025



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<p>Month 2 February</p>	<p>Recruiting your Team From the Top Down: Volunteer Recruitment and Training</p>	<ul style="list-style-type: none">• Understand why you need a team• Understand how to cast a vision for children's ministry that invites your church's congregation to serve in children's ministry and invest in the lives of children.• Understand practical techniques to recruit and train leaders	<p>Faculty: Bethany Belue and Laura Tucker</p>	<ul style="list-style-type: none">• <i>CM 101</i> : Chapter 3• <i>Indestructible Joy for the Next Generation</i> Edited by David and Sallye Michael	<ul style="list-style-type: none">• Use the provided worksheet to pray, process, and provide practical steps based on what you've learned to make incremental changes to help your volunteers flourish within your ministry.• One page reading reflection paper	<p>February 28th, 2025</p>
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<p>Month 3 March</p>	<p>Leadership Development: Yourself and others</p>	<ul style="list-style-type: none"> • Understand your own strengths and weaknesses as a leader and those of the people on your team • Understand Emotional Intelligence and the importance of it in ministry • Understand how to effectively work alongside the leadership of your church including staff, elders & parent leaders 	<p>Faculty: Stephen Estock And Justin Huensch</p>	<ul style="list-style-type: none"> • <i>CM 101</i> : Chapter 9 • <i>The Politics of Ministry: Navigating Power Dynamics and Negotiating Interests</i> by Bob Burns, Tasha D. Chapman, and Donald C. Guthrie (Chapters 1-4 required) • <i>Life Giving Leadership</i> by Karen Hodge and Susan Hunt • <i>Articles and Readings on Leadership</i> 	<ul style="list-style-type: none"> • Complete the developmental project, including leadership style assessment • Round table cohort discussion (@LEAD) • Case studies group project with Cohort (@LEAD) • One page reading reflection paper 	<p>March 31st, 2025</p>
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<p>Month 4 April</p>	<p>Child Development and Learning Styles: Engaging Children at Different Levels</p>	<ul style="list-style-type: none">• Understand how age and stage affects discipleship• Understand how to communicate the Gospel to different learning styles and developmental ages	<p>Faculty: B.A. Snider</p>	<ul style="list-style-type: none">• <i>The Way they Learn</i> by Cynthia Tobias• <i>CM 101: Chapter 2</i>	<ul style="list-style-type: none">• Outline big picture goals and objectives for each class/grade in your ministry that is developmentally appropriate. Put in <u>one</u> of the following forms to make available for communication to parents and teachers:<ul style="list-style-type: none">○ Write Paper○ Make 8-10 minute video (can be made with your phone)○ Make a graph to visually show your goals and objectives○ Design a PowerPoint presentation to show your goals and objectives• One-page reading reflection paper	<p>April 30th, 2025</p>
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<p>Month 5 May</p>	<p>Choosing and Developing Curriculum: How to evaluate and adapt materials to support your vision and context.</p>	<ul style="list-style-type: none"> • Understand how curriculum supports the overall teaching aims at your church • Learn the principles of developing courses within an overall curriculum • Equip you to evaluate curricula according to your church's specific vision, needs and context • Understand how to adapt curriculum and craft lessons that point children to Jesus. 	<p>Faculty: Dana Russell</p>	<ul style="list-style-type: none"> • <i>CM 101: Chapter 4 and 5</i> • <i>Show Them Jesus</i> by Jack Klumpenhouwer 	<ul style="list-style-type: none"> • Review at least three curricula of your own choosing (based on your own church's curriculum needs): <ul style="list-style-type: none"> • Explain why you chose each one and for what context • Evaluate each using the provided Curriculum Evaluation Guide (versions available: PDF in the portal, Excel file or Google Sheet) • Summarize the overall strengths and weakness of each curriculum • One-page reading reflection paper. See Month 5 assignment instructions (in the portal) for more detail. 	<p>May 31st, 2025</p>
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<p>Month 6 June</p>	<p>Nursery: Caring for the Littles</p>	<ul style="list-style-type: none">To develop or evaluate the nursery of the church so that it provides a safe and warm learning environment to our smallest children as we share the gospel with them	<p>Faculty: Sherry Kendrick</p>	<ul style="list-style-type: none"><i>Why Do We Baptize Infants?</i> by Bryan Chapell	<ul style="list-style-type: none">In two to three paragraphs describe the strengths and weaknesses of your nursery. Then from the checklist provided, pick 3 things you need to do to improve your nursery or nursery polices. Complete or show adequate progress toward completion of those three things as your assignment for this module. Send written examples of your completed work. You cannot use something you already have in place.One-page reading reflection paper	<p>June 30th, 2025</p>
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<p>Month 7 July</p>	<p>Policies and Procedures: Protecting and Serving Your Families, Volunteers, and Staff</p>	<ul style="list-style-type: none">• Understand what policies are important to have defined for your church• Understand how to write and put together a policies and procedures handbook• Understand how to equip parents and church members to follow procedures that protect kids & volunteers	<p>Faculty: Katie Flores and Saralyn Tyler</p>	<ul style="list-style-type: none">• <i>CM 101 (Chapter 6: Lesson 12)</i>• <i>Child Safeguarding Guide</i> by Basyle Tchividjian• Read over example policy and procedure handbooks	<ul style="list-style-type: none">• Create or update your policy and procedure handbook• Create the review document to evaluate your policy• One-page reading reflection paper	<p>July 31st, 2025</p>
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Month 8 August	Worship Training: Equipping Parents and Training Children for Worship	<ul style="list-style-type: none">Understand the importance and process of equipping parents to train their children for worship	Faculty: Laney Stayton	<ul style="list-style-type: none"><i>CM 101</i> : Chapter 7<i>Let the Children Worship</i> by Jason Heloppulus<i>A Neglected Grace</i> by Jason Heloppulus	<ul style="list-style-type: none">Design a children's bulletin that encourages children to engage in the elements of worship in your service and aligns with the church's bulletin.Develop outline of a parenting class to teach parents how to train their children in worship.One-page reflection paper	August 31 st , 2025
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<p>Month 9 September</p>	<p>Coming Alongside Parents: Church and Family Connection</p>	<ul style="list-style-type: none">• Understand how to evaluate your current ministry to identify and/or create practical application of Sunday morning content for families during the week• Be able to consider the needs of the families involved the ministry and identify or create practical means of supporting and meeting those needs• Develop means to communicate with church leadership concerning the needs of families	<p>Faculty: Lisa Updike</p>	<ul style="list-style-type: none">• <i>CM 101</i> : Chapter 1	<p>Answer in bullet form: As you think about the families in your church...</p> <ul style="list-style-type: none">• Identify the broad needs of your families as you think about your demographic• List some strategies to help meet these needs.• Identify 2-3 specific families who need care right now• For each of the areas above, how can you partner with church leadership (staff, elders, deacons) in meeting the needs above?• One-page reading reflection paper	<p>September 30th, 2025</p>
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Month 10 October	Special Needs Ministry: Starting and implementing a ministry that serves those touched by disability and their Families	<ul style="list-style-type: none">Understand the vision for these events, and how they support and enhance the church's vision	Faculty: John Kwasny	<ul style="list-style-type: none"><i>CM 101: Chapter 6</i><i>Same Lake Different Boat</i> by Stephanie Hubach	<ul style="list-style-type: none">Identify 3-5 strategies your church could implement to serve those with special needs in your churchOne-page reading reflection paper	October 31 st , 2025
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Month 11 November	Special Events: Developing, Planning, Organizing, and Maintaining Events: VBS, Outreach, and Holiday Events.	<ul style="list-style-type: none">• Understand the vision for these events, and how they support and enhance the church's vision• Develop the strategy for doing events from A to Z—understanding the importance of mapping out details to plan an event for church and families• Understand how to evaluate events afterwards, and develop plans for improvement for next time	Faculty: Joseph Parker	NO assigned reading.	<ul style="list-style-type: none">• Special Events Preparation Paper• Begin working on final paper. (Due January 15th)	November 30 th , 2025
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<p>Month 12 December</p>	<p>Families on Mission: Training for Service and Outreach</p>	<ul style="list-style-type: none"> • Understand the importance of teaching service to children of all ages • Understand different ways to equip parents for leading their families in service • Understand options for incorporating missions and outreach into your children's ministry • Wrap up year of certification 	<p>Faculty: Jimmy Brock</p>	<ul style="list-style-type: none"> • Re-read CM 101 Chapter 1: Lesson 2 	<ul style="list-style-type: none"> • List 3-5 potential ways you could more fully incorporate outreach and service into your existing ministry structures. For each one, briefly describe the benefit of making the change and the steps that would be necessary to implement it. • One-page reading reflection paper • Continue working on final paper (due January 15th) 	<p>December 15th, 2025</p>
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